

Faculty of Economics and Tourism
Department of International Business Management

Business English Plus: 309 3303

Week: 1

Unit 1: Nice to meet you

Lecturer: Palitha DOUANGCHACK

Mobile: +856 20 7777 5113

E-mail: palitha_su@yahoo.com

I. Listening

Heroshi Akimoto works for Gamez, a video game company in Japan. He is at the airport to meet two visitors. Listen and check what you hear.

- | | |
|--|---|
| 1. <input checked="" type="checkbox"/> Excuse me | 6. <input checked="" type="checkbox"/> This is my colleague |
| 2. <input type="checkbox"/> No, I am not. | 7. <input type="checkbox"/> Can I help you with your coat? |
| 3. <input checked="" type="checkbox"/> Yes, that's right | 8. <input checked="" type="checkbox"/> That's very kind. |
| 4. <input type="checkbox"/> Good afternoon | 9. <input type="checkbox"/> How was your flight? |
| 5. <input checked="" type="checkbox"/> Welcome to Osaka | 10. <input checked="" type="checkbox"/> It was fine. |

A. Students work in groups of three. Practice meeting and introducing themselves and others.

Excuse me. Are you

My name is.....

Nice to meet you.

Nice to meet you, too.

How was your flight/trip.

Good morning/afternoon/evening

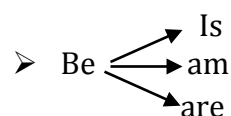
I amfrom.....

This is.....

Can I help you with.....?

II. Grammar Focus

A. The verb to be



1. He/she/it + is

Ex:

- 1) **He is** a student.
- 2) **She is** a receptionist.
- 3) **It is** my book.

2. I + am

Ex:

- 1) **I am** a teacher.

3. We/you/ they + are

Ex:

- 2) **We are** colleagues.
- 3) **You are** my friend.
- 4) **They are** our clients.

❖ Questions with "is, am, are"

If there is "**is, am or are**" in a positive sentence, just move "**is, am or are**" and put it at the front of the subject of the sentence, and do not forget to put a question at the end of the sentence.

Ex:

- 1) **Positive:** **He is** a student.
Question: **Is he** a student?
- 2) **Positive:** **I am** a teacher.
Question: **Am I** a teacher?
- 3) **Positive:** They are our clients.
Question: **Are they** our clients?

❖ **Negative with “is, am, or are”**

To make a negative sentence with “**is, am or are**”, just add the not after “**is, am or are**”

Ex:

- 1) **Positive:** She **is** a receptionist.
Negative: She **is not** a receptionist.
- 2) **Positive:** I **am** a teacher.
Negative: I **am not** a teacher.
- 3) **Positive:** You **are** my friend.
Negative: You **are not** my friend.

B. Present simple

➤ **Structure: Subject (S)+ infinitive verb (V₁) + object (Obj) and/or complement**

Ex:

- 1) My father works in a bank.

❖ If the subject of a sentence is “**he, she, it, a singular countable noun or an uncountable noun**”, “**s or es**” must be added to the last letter of the main verb (mainly, action verb) of the sentence.

Ex:

- 1) **She goes** to school on foot everyday. (**go becomes goes**)

A singular countable noun

- 2) **My brother works** for a cement company. (**work becomes works**)

An uncountable noun

- 3) **Water composes** of Hydrogen and Oxygen. (**compose becomes composes**)

❖ If the subject of a sentence is “**I, we, you, they, or a plural countable noun**”, there is no need to add “**e or es**” at the end of the main verb of the sentence.

Ex:

- 1) **We deal** many customers everyday.

Plural countable noun

- 2) Many **companies want** to sign contracts with us.

❖ **Question and negative:**

	<i>Correct</i>
	3...thinks his job is boring. <i>He does not think he job is boring. He likes his job.</i>
Nadia Tengu	4...works in Kuala Lumpur. <i>Correct</i>
	5...wears a uniform all the time. <i>He does not wear a uniform all the time. He wears it only at work.</i>
	6...works in a store that closes on Sundays. <i>He does not work in a store that closes on Sundays. He works in a store that is open everyday.</i>
Cintya Dewi	7...design websites. <i>Correct</i>
	8...works in a small company. <i>She does not work in a small company. She works in a big company.</i>
	9...know all her colleagues in the company. <i>She does not know all her colleagues in the company, but only in her department.</i>
Miti Arak	10...works in a hotel. <i>Correct</i>
	11. meets a lot of people. <i>Correct</i>
	12... likes to work at night. <i>He does not like to work at night.</i>

IV. Vocabularies

1. Airport	ສະໜາມບິນ
2. Colleague	ເພື່ອນຮ່ວມງານ
3. Flight	ຖ້ຽວບິນ
4. To meet	ພົບ
5. To introduce	ແນະນຳ
6. Company	ບໍລິສັດ
7. Department	ພະແນກ
8. Designer	ນັກອອກແບບ
9. Topics	ຫົວຂໍ້/ເລື່ອງ
10. Conversation	ການສົນທະນາ
11. Excuse me	ຂໍໂທດ
12. On business	ເຮັດວຽກ
13. On vacation	ພັກຜ່ອນ

V. Homework

Hiroshi Akimoto and Lin Yao Chen are colleagues. They work for GameZ in Japan. What do they do there? Hiroshi is a marketing manager. Lin Yao is an IT data scientist. They like their jobs. They live in Osaka, but they do not come from there. Hiroshi comes from Tokyo. And where does Lin Yao come from? She comes from Taipei.

Christine Klein and Robert Tomlin are colleagues, too. But they are not in the same department. Christine is a video game designer. Robert is a product manager. They work for Digital Design in London, but they do not live in London. They live outside London. And where do they come from. Robert comes from Glasgow and Christine comes from Berlin. She is not English. She is German. But she does not speak German at work. She speaks very good English. And you? Do you speak good English, too?

➤ **Read the passages above, and fill in the blanks in the sentences below:**

- 1) Hiroshi...*works*... for GameZ. He*likes*...his job.
- 2) Lin Yao...*works*... for Gamez, too. She also ...*likes*...her job.
- 3) Hiroshi and Lin Yao ...*work*...for Gamez. They ...*like*...their jobs.
- 4) Christine comes from Berlin, but she...*does not work*...there.
- 5) Robert comes from Scotland, but he...*does not work*...there.
- 6) Christine and Robert work in London, but they...*do not live*...there.
- 7) - Where...*does*...Lin Yao...*work*...?
- She works in Osaka.
- What...*does*...she...*do*...?
- She is an IT data scientist.
- 8) - Where...*do*...Heroshi and Lin Yao...*work*...?
- They work in Osaka.
- What...*do*... they...*do*...?
- He is a marketing manager and she is an IT data scientist.

End